



Board of Trustees Member Code of Ethics

In my role as a member of the Board of Trustees, I will adhere to and advocate to the best of my knowledge and ability the following principles and responsibilities governing professional conduct and ethics:

As a member of the Board of Trustees, **I will:**

- Listen carefully to other Board members
- Respect the opinion of my fellow Board members
- Respect and support the majority decision of the Board
- Recognize that all authority is vested in the full Board only when it meets in legal session
- Keep well-informed about developments relevant to issues that may come before the Board
- Participate actively in Board meetings and actions
- Bring to the attention of the Board any issues that I believe will have an adverse effect on the Library or those we serve
- Refer complaints to the proper level of the chain of command
- Recognize that my job is to ensure that the Library is well managed, not to manage the Library
- Represent all those whom this Library serves and not a particular special interest group
- Do my best to ensure that the Library is well-maintained, financially secure, and always operating in the best interest of those we serve
- Always work to learn how to do my job better
- Declare conflicts of interest between my personal life and my position on the Board, and abstain from voting when appropriate

As a member of the Board of Trustees, **I will not:**

- Criticize fellow Board members for their opinions, in or out of the Boardroom
- Use the Library for my personal advantage or that of my friends or relatives
- Discuss the confidential proceedings of the Board outside the boardroom
- Promise how I will vote on any issue before a meeting
- Interfere with the duties of the Director or undermine his/her authority with staff members

Signature: _____

Name: _____

Date: _____

Amended by the Board of Trustees: 9/28/2011, 6/29/2016, 6/28/2017