



## Conflict of Interest Statement

The Geneva Public Library Board of Trustees resolves that its members must scrupulously avoid any conflict of interest between the interests of the Geneva Public Library (“the Library”) and personal, professional and business interests.

No member of the Board of Trustees, the Treasurer, any key employee<sup>1</sup>, nor any member of their immediate families shall personally benefit financially from any transaction made by or on behalf of the Library.

### Agreement

As a Trustee, Treasurer, or Key Employee, I understand that the purpose of this policy is to protect the integrity of the Library’s decision-making process, so that our constituents have confidence in our decisions.

In the course of meetings or activities, I agree that I will disclose any interest in a transaction or decision, where I (including my business or other non-profit affiliation), my family and/or my significant other, employer or close associate will receive a benefit or gain. After disclosure, I understand that I may be asked to leave the room for the discussion and will not be permitted to vote on the question.

I understand that this policy is meant to be a supplement to good judgment and I will respect its spirit as well as its wording.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date \_\_\_\_\_

Amended by the Board of Trustees: 9/28/2011, 6/29/2016, 6/28/2017, 6/27/2018

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<sup>1</sup> any person who is in a position to exercise substantial influence over the affairs of the Geneva Public Library, such as the Director or Finance Clerk.