



Public Access Defibrillation Policy

1. Purpose

The Geneva Public Library (“the Library”) maintains this policy to guide the rapid deployment and use of an automatic external defibrillator (AED) in an effort to decrease the number of deaths associated with sudden cardiac arrest. The AED is designed to act as a lifesaving bridge during the time spent waiting for emergency medical providers to arrive and take over.

2. Medical Direction

A. Equinozzi II M.D. has entered into a collaborative agreement with the Library to serve as the Emergency Health Care Provider for the Public Access Defibrillator Program (PAD).

A. Equinozzi II M.D. will be referred to as the Medical Director of the PAD program. His responsibilities will include: overseeing the establishment and maintenance of the guidelines for training and procedures for care; establishing guidelines for maintenance of the AED unit; checking and submitting any post-event paperwork; and assistance and overseeing of improvement and corrections needed in the program.

3. Administration

The Library Director will administer the PAD program. They will work cooperatively with the program’s Medical Director. The Program Administrator will be responsible for scheduling appropriate training and recertification for Library staff who opt to participate in the PAD program, maintaining equipment and supplies, completing all required written documentation concerning the program, and assisting the Medical Director with quality assurance and policy issues as they arise. The Program Administrator will train and delegate authority to other staff members to carry out these tasks in the event of the Program Administrator being away for an extended period. Post-event follow up and paperwork will be initiated by the Program Administrator and trained responder using the AED if the Medical Director is not present at the time of the incident. It will then be passed on to the Medical Director for review.

4. Training

Library staff participating in the PAD program will be required to receive training from an approved CPR and AED training agency such as the American Heart Association or the American Red Cross. Staff will need to demonstrate proficiency in CPR and AED use by maintaining a certificate of satisfactory course completion. Recertification will be required by the expiration date on the course certificate in order for the individual to continue in the program.

Adopted by the Board of Trustees: October 24, 2018